

ELMHURST SCHOOL FOR DANCE

SCHOOL RULES

As a condition of membership of the school, students are required:-

- To treat all others with courtesy and respect.
- To take due care of all buildings and property, including personal possessions.
- To fulfil all school commitments, punctually and positively.
- To observe the following rules:

A. The following are expressly forbidden at all times:

- Bullying.
- Sexual harassment.
- Explicit sexual relations.

B. The following may not be used or possessed:

- Tobacco in any form, matches and cigarette lighters, candles or joss sticks.
- Alcoholic drinks (except when supervised on certain authorised occasions).
- Guns, ammunition, explosives or fireworks.
- Any controlled drugs or other unlawful substances.
- Aerosol canisters (deodorants, hair sprays, etc.)
- All forms of pornography.
- Any offensive weapon (no knives of any kind).
- Motor bikes or cars (except for officially approved driving lessons and 6.2 & 6.3 day students travelling to and from school with the Principal's and parents' written permission).

C. Parents'/Guardians' and Houseparents' permission in writing is required to:

- Take an unscheduled leave out (all school commitments need to be honoured and the return to school must be an hour before the appropriate bedtime).
- Be absent from Elmhurst overnight.
- Travel in a car driven by a visitor who, in any event, must be over 25 years of age unless a member of the student's immediate family.
- Arrange driving lessons.
- Travel by train/bus unaccompanied by an adult.

D. The Principal's permission is required:

- To be absent from scheduled lessons for any reason (including medical, orthodontic, dental and chiropody appointments, auditions, interviews etc...).

E. Houseparents' permission is required:

- For off-site activities e.g. shopping, swimming, cinema visits.
- By Sixth Form boarding students who wish to visit licensed restaurants.

F. General Bounds:

- Overnight, pupils remain in their boarding houses according to the internal regulations of their Houseparent.
- During school periods and Prep, all boarders are restricted to either the main campus or the Sixth Form House. At weekends, the Sixth Form may have permission to go into Moseley village or the city centre at times agreed by their Houseparent.
- During other daylight hours, the main campus is in bounds.
- Years 7,8 & 9 are not permitted to leave the campus on their own and must be escorted by a member of house staff whenever they visit the city centre.
- Year 10 must be escorted by a member of house staff whenever they visit the city centre. However, they are permitted to go in groups of no less than four to the Tesco Extra Shop on the Bristol Road.
- Year 11 and 6.1 students must obtain permission to leave the campus for any visit to shops, post office, banks, building societies and cafés.
- Parks, private dwellings and alleyways are always out of bounds.
- Students may not use the gate which gives access to the Priory Hospital and its car parks. The hospital and its land are out of bounds.

- The main building is out of bounds once the alarm system is activated at the following times:
 - Weekdays 9.15 pm.
 - Weekends 7.45 pm.
- The front lawn and the strip of land to the side of the main drive which borders Jacoby Place are out of bounds at all times.

F. Rules of Custom:

- Eating and drinking are not permitted in school buildings or in the street.
- Chewing gum is banned within all school buildings and in their grounds.
- Personal music players including iPods may only be used in-House. They may not be worn around the school or during Prep.
- Students must remain in groups specified by the Houseparent whenever outside the school after dark.
- Fundraising activities in the school must be approved in advance by the Principal.
- Hitch-hiking is forbidden.
- Computing facilities, whether school-owned or private, may not be used for any improper purpose on school premises.
- We advise that students do not have expensive mobiles, with a camera attached, at school. If a student is using a mobile phone inappropriately, the Houseparent will confiscate the phone and contact parents immediately. Inappropriate use includes taking unsuitable photographs, using the phone late at night after Lights Out and sending/making intimidating texts/calls. Mobile phones may not be used in the main school building during the teaching day with the exception of Sixth Form students who may make personal calls from the area by the main Reception desk. They must be placed in the day students' lockers or the boarders' lockable drawers for safety. (Please refer to the House Handbook for details).
- Swipe cards must be worn during the day in the main school building and the school grounds. "Tailgating" is not permitted and students who lose swipe cards must pay £10.00 for their replacement.

G. Notes and Rules for Day Pupils:

- When off-campus during the school day, all day pupils are subject to the same rules as boarders.
- Day pupils must travel between school and home in the appropriate uniform.

- Only with the Principal's permission may a Sixth Form day student drive him/herself to and from school by car. He/she must not drive other students on any occasion without their parents' written consent. Cars belonging to students may not be parked on the main campus.
- Day pupils should arrive at the school each day (Monday-Saturday) by 8.10 a.m. and should register immediately. From the moment of arrival at the school, day pupils are subject to exactly the same school rules as boarders.
- Notices of illness or any other reason preventing attendance should be phoned through to the school by 8.00 a.m.
- Sanctions for breaking school rules, in general, will be as close as possible to the standard sanctions for boarders.
- Weekends:
 - Day pupils are not required to attend school on Sundays unless they have commitments e.g. rehearsals, choral activities etc.
 - Day pupils may attend evening functions at the school with the permission of their Houseparent.
- No day pupil may invite any boarding pupil to his/her home without obtaining the written permission of both sets of parents/guardians, and the relevant Houseparent.

H. Dress and Appearance:

Lower School (Years 7 – 11)

- School uniform must be worn from breakfast until the end of the academic day.
- **All** students are required to wear regulation trainers in school (including the school grounds) at all times. Dance shoes may not be worn outside the studios nor in the grounds. It is not acceptable to wear flip flops or slippers.
- The formal school uniform must be worn for religious services, school trips and all other formal occasions both on and off campus.
- Informal dress may be worn at all times not specified above. It must always be clean, tidy, in good condition and moderate in style. Hats are not allowed.
- Hair should be clean, neat, off the face and moderate in style. Dyed hair is not permitted. Girls' hair, for all age groups, should be a minimum of shoulder length.
- Jewellery - one pair of gold or diamante studs or sleepers or may be worn by girls when in school uniform. When in informal dress, girls in the Lower School may, in addition, wear one ring, or bracelet or necklace. Body studs are not permitted. Boys may not wear ear-rings, studs or other jewellery during the school day or when attending formal events and off-site trips.

- Girls' make-up:
 - Years 7, 8 & 9 - No make-up allowed.
 - Years 10 & 11 - Discreet make-up permitted during weekdays and weekends (including classes).

Sixth Form

All students are required to wear shoes with a sturdy sole in school (including the school grounds) at all times. Dance shoes may not be worn outside the studios nor in the grounds. It is not acceptable to wear flip flops or slippers.

Sixth Form students are requested to refer to their uniform list and House Handbooks for detailed information about their dress code and the rules governing their appearance.